



Workshop Exhibition 2018

Please complete as many details as possible about your work to enable us to give our visitors information. Submit the form with your work.

Name: _____

Address: _____

Postcode: _____ Phone: _____

Email: _____

Exhibition From: **Tuesday 16th January 2018** to **Sunday 25th February 2018**

Work to be submitted by **Sunday 26th March** Work to be collected by **Friday 5th May** *(please see terms and conditions)*



Exhibition Inventory

Artist Name: _____

Title of Work	Techniques Used	Inspiration	Sale Price†

This information will be used in the exhibition programme to describe your work.

Please copy this page if you are submitting more than four pieces of work.

†Write NFS if item not for sale



Terms and Conditions

- 1 30% commission will be taken from all items sold therefore the selling price of your work should be calculated to include this. Craft Arena reserves the right to increase the asking price of work without consultation if it is felt the work has been undervalued. No reduction in valuation will be made without consultation with the artist.
- 2 Whilst every care will be taken with the exhibits while they are in the possession of Craft Arena, items are not insured and are the responsibility of the exhibitor, as is the cost and insurance of shipping to and from Craft Arena for the exhibition.
- 3 All work must be ready to hang with eyelets and hanging wire. If attachments for hanging need to be added by Craft Arena, a £5 charge per item will be made. No responsibility can be taken for damage to exhibits if hanging attachments need to be added or if hanging attachments provided by you fail.
- 4 Work must be collected as soon as possible after 25th February 2018, and at the latest by Friday 2nd March 2018. Any work not collected by this date will be disposed of unless prior arrangements have been made.
- 5 **I give my permission for images of work from the exhibition to be displayed on the Craft Arena website and Social Media.** *(If you do not wish pictures of your work to be published in this way please let us know)*

I agree to the terms and conditions of the Workshop Exhibition.

Signed

Date

Please sign and date the terms and conditions and keep a copy for yourself.